

Dear Councillor

You are HEREBY SUMMONED to attend a meeting of the Parish Council to be held on **Monday 10 June 2024** at **7.00pm** at Elton Community Centre for the purpose of transacting the business set out on the agenda below.

Lara Jacob

Tuesday 4 June 2024

Members of the public and the press are welcome to attend. Please be aware that the council may take a vote to exclude the press and public if any items to be discussed contain information about an individual's personal circumstances or about a commercial contract or legal advice.

If you have any enquiries about the meeting, please contact Lara Jacob, the Clerk to the Parish Council at: parishclerk@eltonparishcouncil.co.uk
tel: 07871 614665

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

Councillors are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each councillor to decide and the decision to declare, or not, is the responsibility of the councillor.

3. Items for discussion in closed session

To consider if any items on the agenda, because of the nature of the information which might be disclosed, should be discussed with the exclusion of the press and public. Items should be identified no later than when the item is reached and a proposal should be moved for a full council decision on exclusion. Reasons for exclusion will be recorded in the minutes.

4. Public Participation

4.1 PCSO Report

4.2 Members of the Public

4.3 CWaC Ward Councillors Report

4.4 Elton Allotments

4.5 Rob Charnley, CWaC Planning Officer

5. Minutes

To agree that the minutes of the Annual Meeting of the Parish Council held on 20 May 2024 are a true record and on resolution be signed by the Chair (enclosed).

6. Reports

6.1 Chair

6.2 Councillors

6.2.1 Cllr Lockhart – report on parish council surgeries held at the shops in the last month.

6.2.2 Other Councillors Reports

7. Planning

8.1 Applications received for comment:

(Details of the applications were circulated on receipt)

24/01312/FUL Glebe House Ince Lane Elton Chester CH2 4LU

Proposal: Demolition of existing conservatory, erection of single storey rear extension

<https://tinyurl.com/27r95tjy>

8.2 Applications decided by Cheshire West and Chester Council:

24/00522/FUL 22 Ferndale Avenue Elton Chester CH2 4PL

Proposal Single story side and rear extensions

Decision Approval

Decision Issued Date Wed 29 May 2024

8. Finance

8.1 To note any receipts of monies.

8.2 To note the following payments made since the last meeting, details appended (invoice pack enclosed):

8.3 To resolve the following payments to be made following the meeting, details appended (invoice pack enclosed):

8.4 To note the following:

Bank Reconciliation:	Carry Forward 30/04/24	64,812.48
	Add: Income	0.00
	Less: Expenditure	<u>16,641.98</u>
	Closing Balance 30/05/24	48,170.50

A councillor who is not a signatory to the bank account to verify these figures by signature on the statements presented.

8.5 To receive the Budget Monitoring document up to end May 2024 (enclosed)

9. Parish Council Land and Assets

9.1 To note that the installation of 30 cast iron bollards has been completed.

To consider the purchase of four more bollards which are required, at a cost of £795 ex VAT.

9.2 To receive an update on the Jubilee Field and to consider a quotation of £1000 for clearing bramble areas.

9.3 To consider the recommendations of the Play Area group for the equipment to be installed at Sorbus Close and to consider next steps.

9.4.1 **To receive** an update on monthly play inspections and consider the recommendation that some items of play equipment are cleaned and quotes are sought for some replacement parts.

9.4.2 **To receive** an update on the annual safety inspection of the play areas.

9.5 **To note** that four benches, ordered as part of the Bench Trail, have been installed and that the remaining three are proposed for the Sorbus Close play area as part of its refurbishment. To note that the project must be completed before the grant funding monies from Protos will be released.

9.6 **To receive** any updates on the Dog Park, including quotations for replacement gate hinges; quotations for rolling and reseeding the grass and quotations for suitable trees to be planted.

9.7 **To receive** any other updates on matters relating to parish council assets (information only).

10. **Provision of Grit Bins**

To consider the offer of supply of grit bins from CWaC at a cost of £313 per bin and £50 ongoing cost to fill and refill with grit and to consider locations of bins.

11. **Consultations**

11.1 **To consider** a response to CWaC on the following consultations:

11.1.1 Dog Control - Public Spaces Protection Order consultation (**enclosed**)

11.1.2 Proposal to revoke Air Quality Management Areas in Ellesmere Port and Frodsham (**enclosed**)

11.2 **To consider** a response to the request to support the Electrical Safety Bill (**enclosed**)

12. **Staffing Matters**

To receive an update on staff payments.

13. **Future Agenda Items**

To note any matters for consideration at the next meeting.

14. **Date and Time of next meeting**

Monday 8 July 2024, 7pm

15. **Matters to be discussed in the absence of the press and public**

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.