

Dear Councillor

You are HEREBY SUMMONED to attend a meeting of the Parish Council to be held on **Monday 9 December 2024** at **7.00pm** at Elton Community Centre for the purpose of transacting the business set out on the agenda below.

*Lara Jacob*

3 December 2024

**Members of the public and the press are welcome to attend. Please be aware that the council may take a vote to exclude the press and public if any items to be discussed contain information about an individual's personal circumstances or about a commercial contract or legal advice.**

If you have any enquiries about the meeting, please contact Lara Jacob, the Clerk to the Parish Council at: [parishclerk@eltonparishcouncil.co.uk](mailto:parishclerk@eltonparishcouncil.co.uk)  
tel: 07871 614665

## **AGENDA**

### **1. Apologies**

To receive apologies for absence.

### **2. Declarations of Interest**

*Councillors are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each councillor to decide and the decision to declare, or not, is the responsibility of the councillor.*

### **3. Items for discussion in closed session**

To consider if any items on the agenda, because of the nature of the information which might be disclosed, should be discussed with the exclusion of the press and public. Items should be identified no later than when the item is reached and a proposal should be moved for a full council decision on exclusion. Reasons for exclusion will be recorded in the minutes.

### **4. Public Participation**

- 4.1 PCSO Report (to follow)
- 4.2 Members of the Public
- 4.3 CWaC Ward Councillors Report
- 4.4 Elton Allotments

### **5. Minutes**

To agree that the minutes of the meeting held on 11 November 2024 are a true record and on resolution be signed by the Chair (enclosed).

## 6. Planning

6.1 Applications received for comment:

(Details of the applications were circulated on receipt)

24/03213/FUL 20 Anvil Close Elton Chester CH2 4LA

Replacement windows and doors

The Planning Group reviewed the plans and decided to make no comment.

6.2 Applications decided by Cheshire West and Chester Council:

22/00760/FUL Chester Motorway Service Area Hapsford Interchange Elton

Chester Cheshire CH2 4QZ

Proposal Installation of a small electricity substation to support electric vehicle charging points at Hapsford Motorway Service Area.

Decision Approval

Decision Issued Date Fri 01 Nov 2024

6.3 Notification of a planning application appeal to the Secretary of State:

24/01225/FUL 15 Holm Drive, Elton, Chester, CH2 4RJ

Description of development: Two storey side and front extension and alterations to existing windows and doors to front and rear elevations.

Appeal start date: 20 November 2024

## 7. Finance

7.1 **To note** any income received.

7.2 **To note** the payments made since the last meeting, details appended (invoice pack **enclosed**).

7.3 **To resolve** the payments to be made following the meeting, details appended (invoice pack **enclosed**):

7.4 **To note** the following:

Bank Reconciliation:	Carry Forward	31/10/24	28, 020.44
	<b>Add:</b> Income		0.00
	<b>Less:</b> Expenditure (Nov		4186.33
	Closing Balance	30/11/24	23, 834.11

A councillor who is not a signatory to the bank account to verify these figures by signature on the statements presented.

7.5 **To receive** the Budget Monitoring document up to end November 2024 (**enclosed**)

7.6.1 **To consider** the budget proposal for Financial Year 2025 – 2026 (**enclosed**)

7.6.2 **To consider** the level of precept that should be requested to be billed to residents by Cheshire West and Chester.

## 8. Parish Council Land and Assets

8.1 **To receive** an update on the Jubilee Field.

8.2 **To receive** an update on monthly play inspections and consider any recommendations.

8.3 **To note** that the low-level roundabout has been repaired and although there is a gap since one new board has been installed, this is tolerable and the Heras fencing has been removed.

8.4 **To discuss** the quotation for two new boards for the low-level roundabout with installation at a cost of £1754.18.

8.5 **To note** that a quotation of £1516.45 for the supply of a top and bottom bearing and for installation for the multi-play spinner had been accepted, the order placed and the repair scheduled by the end of January 2025.

8.6 **To note** that the additional four cast iron bollards were due to be delivered.

8.7 **To receive** any updates on the Dog Park.

8.8 **To receive** an update, if any, on the proposal by Northern Rail to site an outdoor gym equipment on the parish field.

8.9 **To receive** an update, if any, on the use of the parish field as a football field.

8.10 **To receive** an update on potential funding for new play equipment at Sorbus Close.

8.11 **To receive** any other updates on matters relating to parish council assets (information only).

## 9. **Events**

**To receive** an update on the Christmas Light Switch On Event.

## 10. **Provision of Grit Bins**

**To receive** an update on the community-led gritting scheme including on the supply of bags of grit.

## 11. **Consultation Frodsham Solar**

**To consider** a response to the public consultation on the Section 42 planning application by Frodsham Solar Ltd (**enclosed**)

## 12. **Reports from councillors**

**To receive** any reports from councillors, including any feedback from parish council surgeries held.

## 13. **Future Agenda Items**

**To note** any matters for consideration at the next meeting.

## 14. **Date and Time of next meeting**

To agree that the next meeting will be held on Monday 13 January 2025 at 7.00 pm.

## 15. **Matters to be discussed in the absence of the press and public**

*Public Bodies (Admission to Meetings) Act 1960 s.2*

*A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.*

**Payment Schedule showing payments made in November and payments to be approved for December 2024**

	<b>PAYMENTS MADE NOV 2024</b>				
15 Nov	Staff Salaries	November 2024	£2132.52	0.00	£2132.52
15 Nov	Clays Gardening Services	October maintenance plus cutting back nettles on parish field (£80)	£967.54	0.00	£967.54
15 Nov	Then Media	Annual email and webhosting charges	£568.00	£113.60	£681.60
15 Nov	Sutcliffe Play	Additional parts for low-level roundabout repair	£332.23	£66.44	£398.67
	<b>TO BE AUTHORISED DEC</b>				
13 Dec	Staff Salaries	November 2024	TBC	0.00	TBC
13 Dec	Broxap Ltd	Four cast iron bollards	£796.00	£159.20	£955.20
13 Dec	Northwich Town Council	Repair of 2 Christmas Motifs	£400.00	£80.00	£480.00
13 Dec	Councillor Reimburse	Reimburse Christmas Selection Boxes	£245.79	£0.00	£245.79
13 Dec	Sutcliffe Play Ltd	Low-level roundabout repair Installation	£1,315.38	£263.08	£1,578.46
13 Dec	Elton Community Centre	Refreshments for Volunteers	£31.00	0.00	£31.00
13 Dec	Clerk Reimburse	Purchase of rock salt	£167.00	£0.00	£167.00